

NASHVILLE PUBLIC LIBRARY

Board of Trustees Meeting

September 20, 2022



Nashville Public Library Board of Trustees
Agenda
September 20, 2022
North Library
1001 Monroe St, Nashville TN 37208
12:00pm

- I. Call to Order / Roll Call
- II. Metro Ordinance required to be announced at all Board Meetings – *Chair, Joyce Searcy*
 - a. “Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Nashville Public Library Board may be appealed to the Chancery Court of Davidson County for review under a common law writ of certiorari. Any appeal must be filed within sixty days after entry of a final decision by the Board. Any person or other entity considering an appeal should consult with an attorney to ensure that time and procedural requirements are met.”
- III. Board Chair Comments, *Joyce Searcy, Chair*
 - a. RFP Update and Director Search
- IV. Approval of Minutes
 - a. July 19, 2022pgs. 1-5
- V. Interim Library Director Report, *Terri Luke*
- VI. NPLF Report, *Shawn Bakker*
- VII. Staff Report
 - a. Marketing Update, *Andrea Fanta*
- VIII. New Business
 - a. Library Board Recognizing the Mayor and Metro Council, *Kate Ezell*
- IX. Adjournment

Next Scheduled Board of Trustees Meeting
12:00 noon – October 18, 2022
Main Library – Board Room
615 Church Street, Nashville TN 37219

Nashville Public Library Board of Trustees
Agenda
July 19, 2022
Main Library – Conference Room 1 A/B
615 Church St, Nashville TN 37219
11:00am

Members Present: Joyce Searcy, Kate Ezell, Robert Oermann, Charvis Rand, Katy Varney, Adriana Bialostozky and Keith Simmons

Library Staff: Kent Oliver, Susan Drye, Linda Harrison, Jena Schmid, Lee Boulie, Sherry Adams, Libby Cain, Terri Luke, Forrest Eagle, Andrea Fanta

Others: Derrick Smith, Assistant Metropolitan Attorney at Metropolitan Government of Nashville and Davidson County, Mayor John Cooper, Kathy Bugg, Mayor’s Office of Neighborhoods.

X. Call to Order / Roll Call

- a. Chair Joyce Searcy called the meeting to order at 11:07am.

XI. Metro Ordinance required to be announced at all Board Meetings – *Chair, Joyce Searcy*

- a. “Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Nashville Public Library Board may be appealed to the Chancery Court of Davidson County for review under a common law writ of certiorari. Any appeal must be filed within sixty days after entry of a final decision by the Board. Any person or other entity considering an appeal should consult with an attorney to ensure that time and procedural requirements are met.”

XII. Mayor John Cooper Comments

- a. Ms. Searcy introduced the Mayor upon his arrival, and thanked him for his support for the library.
- b. Mr. Cooper praised Ms. Searcy for continuing to work while going through such a tumultuous time during her injury.
- c. Mr. Cooper also praised Mr. Oliver for his work with Digital Inclusion, Banned Books, and the success of Church St. Park. NPL and the board have taken on more than their fair share of challenges for that space. He thanked the library Board for a great summer and thank you in general for all the Board does.
- d. Mr. Oliver presented the mayor with his own Banned Books library card. He has been supportive over the years and the library appreciates his support throughout the library and specifically the intellectual freedom campaign.

XIII. Board Chair Comments, *Joyce Searcy, Chair*

- a. Ms. Searcy commented on the “fabulous” morning that was held for Mr. Oliver. It was so creative and displayed leadership and teamwork within NPL. “The talent in the system is extraordinary.”
- b. New Director Search Process Update
 - i. Ms. Searcy spoke to Derrick Smith, Metro Legal, to figure out how to select the search firm. Mr. Smith will get back with Ms. Searcy but so far she had not heard anything.
 - ii. Ms. Drye stated that no progress has been made with the RFP since the last Board meeting. It is still assigned a buyer and is in the pipeline with no definitive timeline.
 - iii. Mr. Oliver followed up with calls to search firms after Ms. Drye sent emails. One firm stated that they do not want to be part of the process because becoming a Metro vendor is too cumbersome.
 - iv. Ms. Drye reiterated that there is no hard or fast deadline as to when the search firms need to become a Metro vendor. They simply need to become a vendor before the selection process.

XIV. Approval of Minutes

- a. **Kate Ezell moved to approve the minutes. The motion was seconded by Katy Varney and passed unanimously.**

XV. Library Director Report, *Kent Oliver*

- a. Data in Monthly Board Report
 - i. Mr. Oliver let the board know that he was happy with the numbers for the previous fiscal year.
 - ii. Mr. Simmons stated that he is worried about the Main library and their change in statistics for the future.
 - iii. Mr. Oliver stated that NPL has begun to work with downtown partnerships to help downtown residents realize that the Main library is their “branch”.
 - iv. There will be more pressure on the garage due to the court building next door, and the top two levels have been increasing in traffic as compared to the pandemic.
- b. Miscellaneous Director Updates

- i. Mr. Oliver attended a virtual presentation with the EBSCO advisory board. Corey Frederick and Chad L'Eplattenier presented their program NPL Means Business which went very well.
 - ii. Mr. Oliver also met with Kristin Wilson and Terri Luke. They spoke with Ms. Wilson about the capital budget and unfortunately NPL will not be able to add new branches or renovate old branches without more money in the capital budget.
 - iii. Mr. Oliver stated that there are talks about a pilot with a tour group and the implementation of the new policy.
 - iv. Courtyard update – Ms. Drye has been trying to get someone in for a structural analysis for the damage the courtyard is doing to the garage. NPL needs to know structurally what is going on to know what we will do once the existing design is gone. The trees are not sustainable, and the library needs to find a way to implement sustainable shade when they are removed. The fountain will not need to be removed but will need to be resurfaced inside to be functional.
- c. Budget Update
- i. NPL ended up with several positions and support positions, including security, as well as NAZA receiving an increase. The library did take a hit because of the state funding for schools that was not expected. NPL was asked to remove \$500,000 from the budget, which ended up being curbside service positions, and therefore curbside service itself will be suspended.

XVI. NPLF Updates, *Shawn Bakker*

- a. Ms. Bakker is currently in the process of finding a realtor to help with Congressman Cooper's office space since his term will end in September. NPLF has not signed with a company yet but are in conversation with the company that signed with Copper Branch. Hopefully in the next couple months NPLF will have leads for a tenant so there is not a long vacancy. If the board has ideas about what type of tenants would help represent the library, NPLF would like to know. The lease will end January 2nd, so there is a window of time to decide. The building is estimated at 2200 square feet and currently brings in a little over \$5,000 in revenue per month.
- b. The Mayor has signed on to be an influencer for NPLF's next t-shirt campaign. Next Chapter Society will be offering shirts that have been designed by a local tattoo artist.

It will be a very different look, but when the campaign is launched you will see the mayor and other local influencers sporting this shirt. The campaign will start in mid-September.

- c. NPLF met their fundraising goal the last fiscal year and were able to find support for almost 600k dollars for revenue that was not in library budget. They are looking forward to what next year holds. Benefactors are helping outline a fundraising strategy that answers the questions “What is our fundraising capacity as it pertains to major gifts and corporate”, and “Where do we have the greatest opportunities and how does it translate to the library?” This strategy will be presented to Foundation Board in September and about the same time Linda Harrison is leading the library through a process to identify three priorities of fundraising for the Foundation to focus. Ms. Ezell asks how benefactors define “capacity”. Ms. Bakker states that they look at past data, look at fundraising trends, and Nashville as a whole, then recommendations come from those findings.

XVII. New Business

- a. Discussion: Security Defense at Nashville Public Library
 - i. Based on the survey done with ULC libraries, it seemed that public libraries are all over the place with how they arm their guards. It also showed that some have outside contracts with local law enforcement. There hasn’t seemed to be any best practice as a whole. Mr. Oliver believes that pepper spray is not enough for NPL guards. Mr. Oliver mentioned the Sounds stadium having detectors, armed guards, and stadium security. He strongly suggests arming our guards at MN with either tasers or firearms.
 - ii. As stated by Mr. Oliver and Ms. Drye, it is incredibly expensive to have off duty officers contracted to work at the libraries and is not fiscally feasible at this time.
 - iii. Ms. Searcy asked what other Metro departments are armed. Ms. Drye stated that Water may have G4S guards but no other department except Parks is armed and they have their own codes and regulations.
 - iv. Ms. Ezell stated that it might get complicated having a police presence in the building.
 - v. Mr. Simmons mentioned security cameras. Ms. Drye responded that most branches have security cameras and at Main, there are a plethora of cameras.

NPL does not monitor them for prevention but use the footage after an event occurs for incident reporting.

- vi. Ms. Searcy mentioned that she is also interested in the training we would insist upon, who would be in charge and the system of communication that would be in place if the person in charge was not there.
- vii. Mr. Oliver mentioned that Main plus a few of the branches would be what could potentially be armed, and only select staff. They would also be fully trained. The taser discussion might be a more important discussion because they provide an immediate response to a hostile interaction than spray.
- viii. Mr. Oermann suggests a special board meeting just for this discussion in the future.

b. Approval for Interim Director Salary

- i. Ms. Drye stated that the library board sets the salary, and as Ms. Luke serving as the Interim she would be serving as DP2. The Library asks that the board approves Ms. Luke's new salary.
- ii. **Mr. Oermann moved to approve the new salary. Ms. Ezell seconded and the motion passed unanimously.**

XVIII. Adjournment

- a. Mr. Oliver stated that the board has been phenomenal, and he has been fortunate with the mayors over the years. He also stated that the public library is the most important institution for the public as well as warning the board that they will need to be on their guard in the next legislative session. The Board has done a great job the last 10 years pushing for intellectual freedom. Mr. Oliver will miss those attending the meeting and thanked everyone.
- b. The meeting was adjourned at 12:08pm

Next Scheduled Board of Trustees Meeting

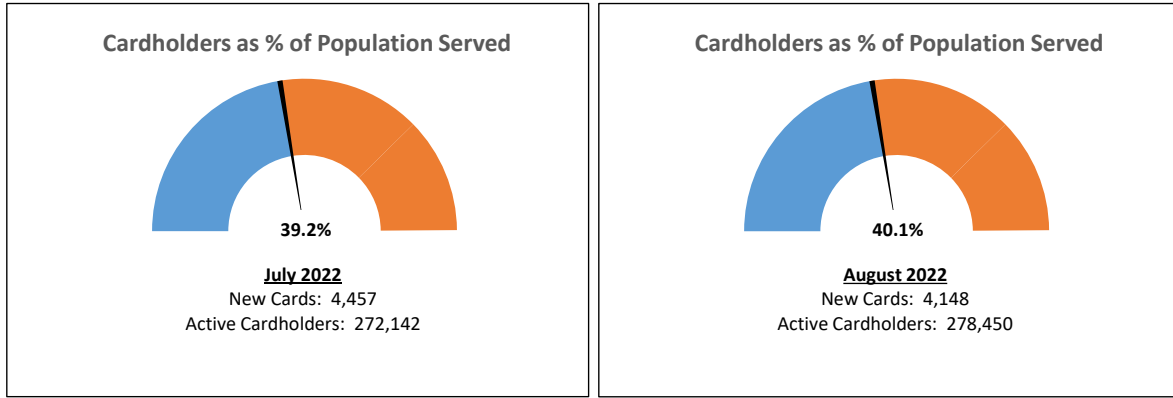
12:00 noon – September 20, 2022

North Library

1001 Monroe Street, Nashville TN 37208

Respectfully submitted by Megan Phouthavong Evans

Statistical Summary – September 20, 2022
Nashville Public Library



Cardholders	Jul-22	Jul-22 Year-to-Date	Active Patron Cards
New Registrations	4,457	4,457	272,142

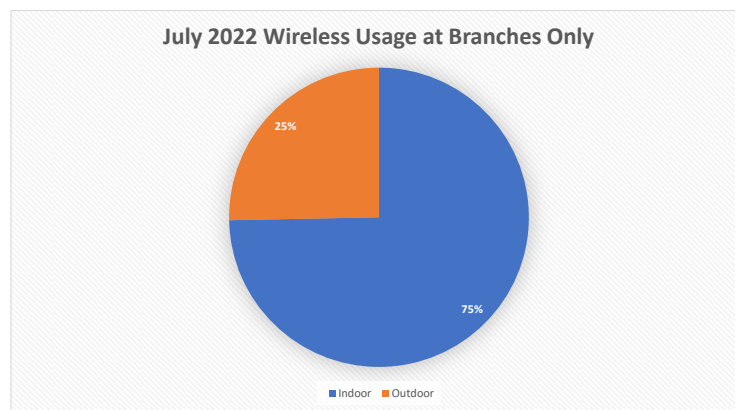
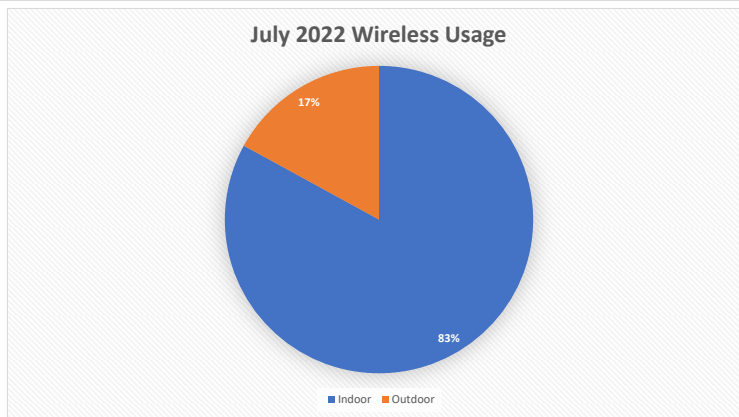
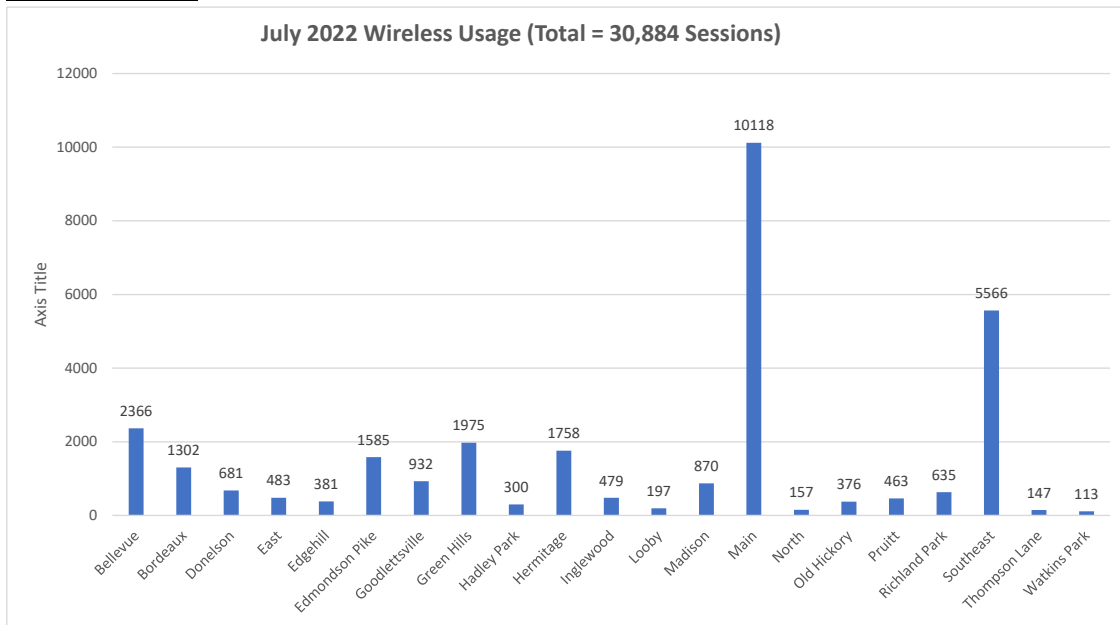
Volunteer Services	Jul-22	Jul-21	% Change 2022-2021
Number of Volunteers	146	119	22.69%
Volunteer Hours	1067.00	954.00	11.84%

Cardholders	Aug-22	Aug-22 Year-to-Date	Active Patron Cards
New Registrations	4,148	8,605	278,450

Volunteer Services	Aug-22	Aug-21	% Change 2022-2021
Number of Volunteers	161	129	24.81%
Volunteer Hours	1177.00	885.00	32.99%

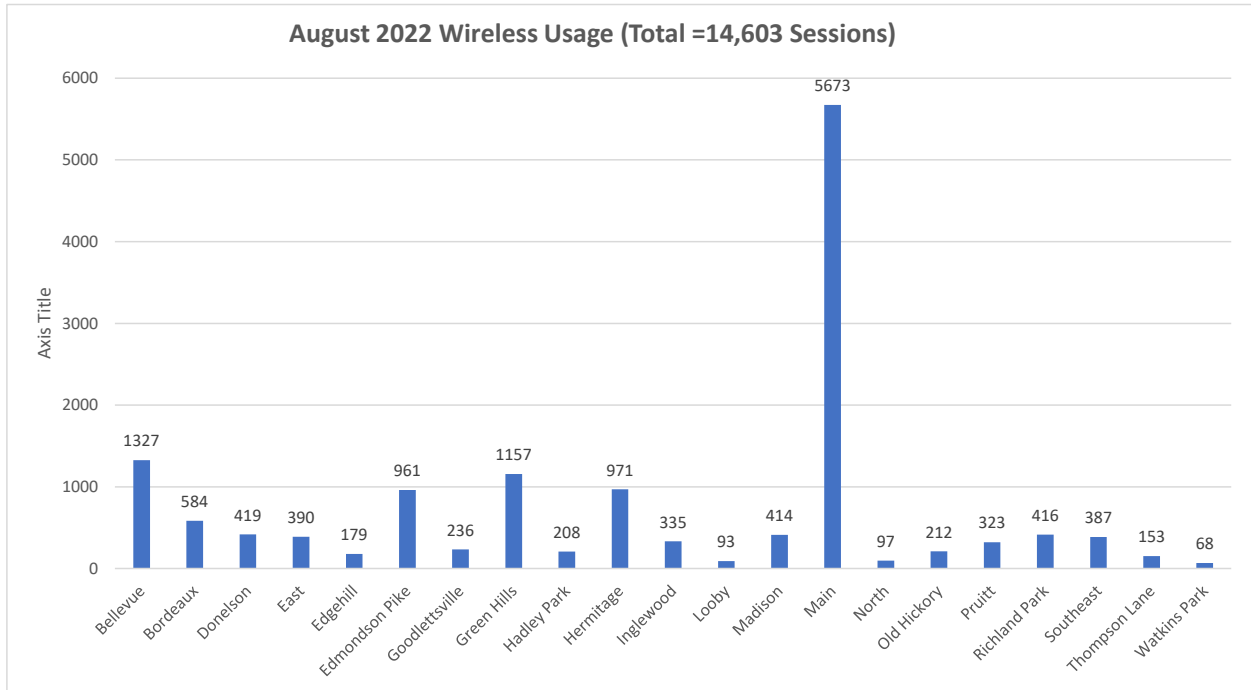
Statistical Summary – September 20, 2022
Nashville Public Library

Wireless Data

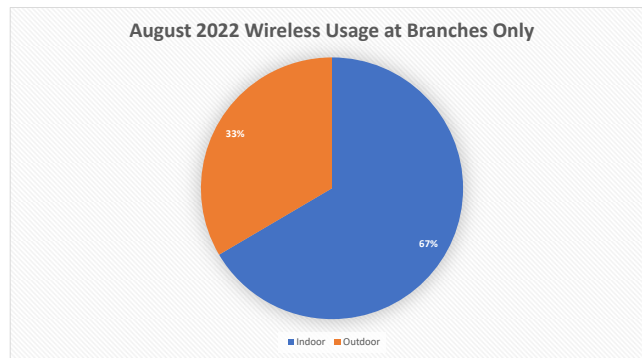
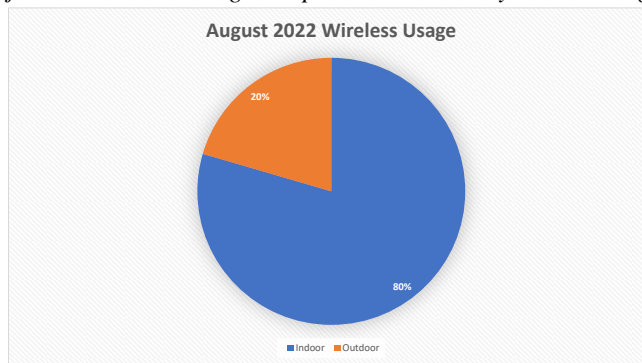


Statistical Summary – September 20, 2022
Nashville Public Library

Wireless Data (continued)



**Issues where some polling jobs were not running as expected so some days are missing data.*



Statistical Summary – September 20, 2022
Nashville Public Library

Database and Website Data

Website Visits			% Change
	Jul-22	Jul-21	2022-2021
Webserver	345,921	327,844	5.51%

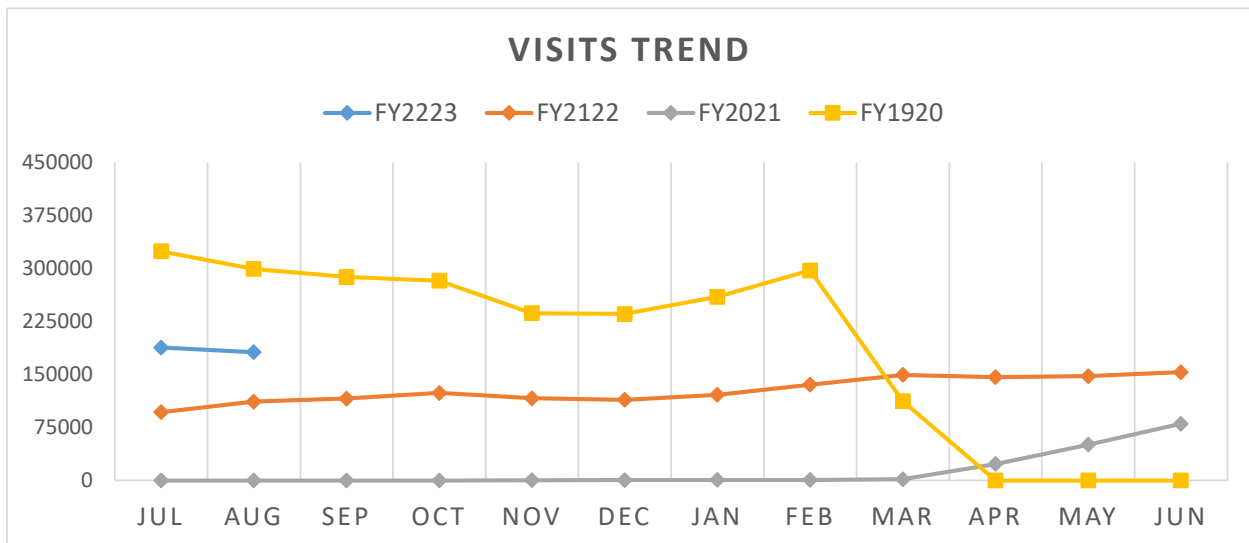
Database Usage			% Change
	Jul-22	Jul-21	2022-2021
Sessions	3,018	3,002	0.53%

Website Visits			% Change
	Aug-22	Aug-21	202-2021
Webserver	378,185	354,858	6.57%

Database Usage			% Change
	Aug-22	Aug-21	2022-2021
Sessions	10,457	13,413	-22.04%

*Morningstar database not reported as of 9/8/2022

Visits



Statistical Summary – September 20, 2022
Nashville Public Library

Circulation Data

eMedia Circulation*

July 2022

eAudiobooks	eVideos	eBooks	eMusic	eMagazines	Total
96,558	6,202	109,440	1,530	6,450	220,180

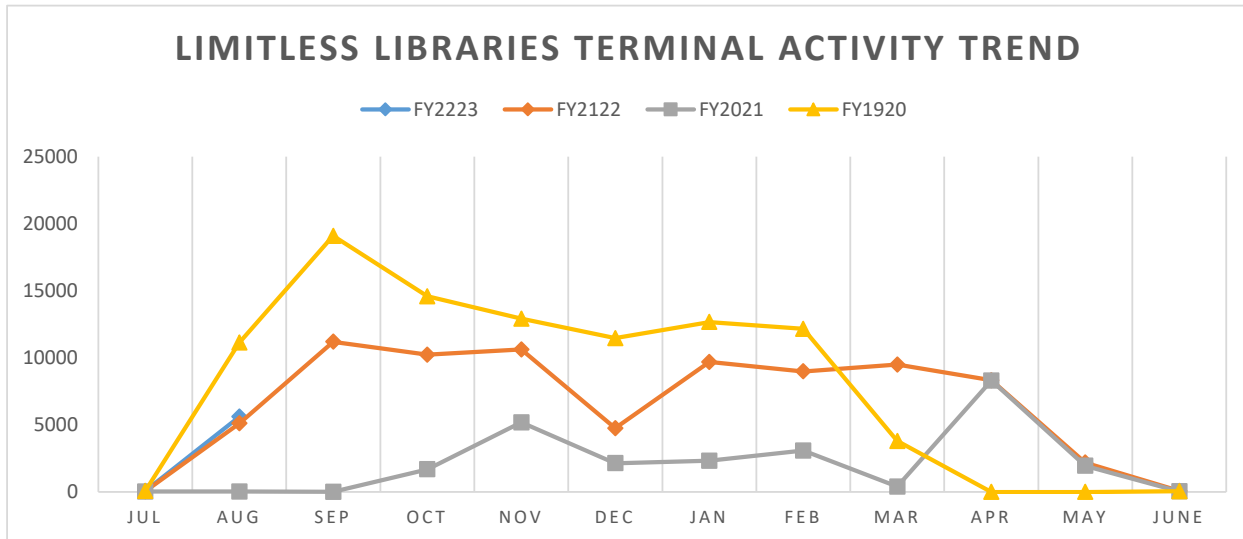
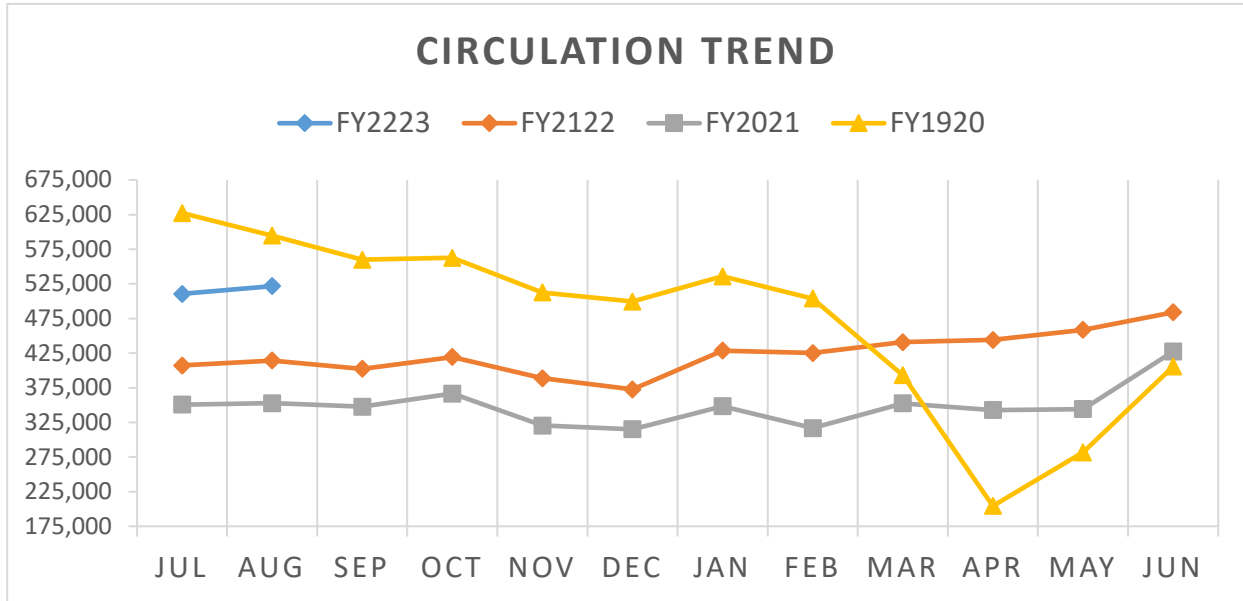
*eMedia accounts for 43% of total July 2022 circulation.

August 2022

eAudiobooks	eVideos	eBooks	eMusic	eMagazines	Total
99,571	5,988	109,009	1,688	7,093	223,349

*eMedia accounts for 43% of total August 2022 circulation.

Statistical Summary – September 20, 2022
Nashville Public Library



Statistical Summary – September 20, 2022

Nashville Public Library

Circulation	Month				Fiscal Year-to-Date		
	Jul-22 Circulation	Jul-22 % of Total	Jul-21 Circulation	% Change 2022-2021	Jul-22 Year-to-Date	Jul-21 Year-to-Date	% Change 2022-2021
Bellevue	35,560	6.97%	35,050	1.46%	35,560	35,050	1.46%
Bordeaux	6,195	1.21%	5,006	23.75%	6,195	5,006	23.75%
Donelson	7,593	1.49%	3,712	104.55%	7,593	3,712	104.55%
East	5,907	1.16%	2,995	97.23%	5,907	2,995	97.23%
Edgehill	2,910	0.57%	596	388.26%	2,910	596	388.26%
Edmondson Pike	29,936	5.86%	32,545	-8.02%	29,936	32,545	-8.02%
Goodlettsville	13,728	2.69%	13,560	1.24%	13,728	13,560	1.24%
Green Hills	45,005	8.82%	44,185	1.86%	45,005	44,185	1.86%
Hadley Park	1,419	0.28%	265	435.47%	1,419	265	435.47%
Equal Access	275	0.05%	276	-0.36%	275	276	-0.36%
Hermitage	27,152	5.32%	27,050	0.38%	27,152	27,050	0.38%
Inglewood	9,079	1.78%	6,678	35.95%	9,079	6,678	35.95%
Looby	2,128	0.42%	983	116.48%	2,128	983	116.48%
Madison	12,285	2.41%	10,381	18.34%	12,285	10,381	18.34%
Main	46,936	9.19%	48,173	-2.57%	46,936	48,173	-2.57%
North	2,170	0.43%	1,590	36.48%	2,170	1,590	36.48%
Old Hickory	4,529	0.89%	2,056	120.28%	4,529	2,056	120.28%
Pruitt	1,391	0.27%	1,193	16.60%	1,391	1,193	16.60%
Richland Park	12,568	2.46%	5,599	124.47%	12,568	5,599	124.47%
Southeast	16,518	3.24%	13,833	19.41%	16,518	13,833	19.41%
Thompson Lane	6,490	1.27%	4,362	48.78%	6,490	4,362	48.78%
Watkins Park	516	0.10%	553	-6.69%	516	553	-6.69%
eMedia	220,180	43.13%	146,519	50.27%	220,180	146,519	50.27%
Talking Library	1	0.000%	0	N/A	1	0	N/A
NPL Total	510,471		407,160	25.37%	510,471	407,160	25.37%

Circulation	Month				Fiscal Year-to-Date		
	Aug-22 Circulation	Aug-22 % of Total	Aug-21 Circulation	% Change 2022-2021	Aug-22 Year-to-Date	Aug-21 Year-to-Date	% Change 2022-2021
Bellevue	36,065	6.91%	32,821	9.88%	71,625	67,871	5.53%
Bordeaux	6,234	1.19%	5,402	15.40%	12,429	10,408	19.42%
Donelson	8,121	1.56%	3,861	110.33%	15,714	7,573	107.50%
East	6,467	1.24%	4,702	37.54%	12,374	7,697	60.76%
Edgehill	3,014	0.58%	2,210	36.38%	5,924	2,806	111.12%
Edmondson Pike	31,798	6.09%	30,194	5.31%	61,734	62,739	-1.60%
Goodlettsville	14,699	2.82%	13,618	7.94%	28,427	27,178	4.60%
Green Hills	43,507	8.34%	42,318	2.81%	88,512	86,503	2.32%
Hadley Park	1,937	0.37%	959	101.98%	3,356	1,224	174.18%
Equal Access	292	0.06%	249	17.27%	567	525	8.00%
Hermitage	27,179	5.21%	26,796	1.43%	54,331	53,846	0.90%
Inglewood	10,311	1.98%	8,406	22.66%	19,390	15,084	28.55%
Looby	2,549	0.49%	941	170.88%	4,677	1,924	143.09%
Madison	12,143	2.33%	10,195	19.11%	24,428	20,576	18.72%
Main	48,034	9.21%	46,807	2.62%	94,970	94,980	-0.01%
North	2,486	0.48%	2,095	18.66%	4,656	3,685	26.35%
Old Hickory	4,893	0.94%	3,292	48.63%	9,422	5,348	76.18%
Pruitt	1,600	0.31%	1,267	26.28%	2,991	2,460	21.59%
Richland Park	12,761	2.45%	5,646	126.02%	25,329	11,245	125.25%
Southeast	16,206	3.11%	14,261	13.64%	32,724	28,094	16.48%
Thompson Lane	7,341	1.41%	5,205	41.04%	13,831	9,567	44.57%
Watkins Park	726	0.14%	537	35.20%	1,242	1,090	13.94%
eMedia	223,349	42.81%	152,557	46.40%	443,529	299,076	48.30%
Talking Library	4	0.00%	0	N/A	5	0	N/A
NPL Total	521,716		414,339	25.92%	1,032,187	821,499	25.65%

Statistical Summary – September 20, 2022
Nashville Public Library

Programming Data

In-Person

July 2022	# of Programs	# of Attendees
TOTAL	777	16,878

Outreach

July 2022	# of Programs	# of Attendees
TOTAL	196	5,117

Virtual

July 2022	# of Programs	# of Attendees
TOTAL	17	337

MONTH - JULY 2022

(3) ATTENDANCE AT LIBRARY PROGRAMS	Juvenile						Teen						Adult						Senior					
	Library (3a)		Outreach (3b)		Virtual (3c)		Library (3a)		Outreach (3b)		Virtual (3c)		Library (3a)		Outreach (3b)		Virtual (3c)		Library (3a)		Outreach (3b)		Virtual (3c)	
	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.
ARCHIVES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BELLEVUE	20	1,757	2	358	0	0	5	16	0	0	0	0	10	67	0	0	2	11	0	0	0	0	0	0
BORDEAUX	18	234	1	30	0	0	42	691	3	211	0	0	6	39	0	0	0	0	4	43	0	0	0	0
BBTL (Bringing Bks to Life)	0	0	20	778	0	0	0	0	0	0	0	0	0	6	213	3	100	0	0	0	0	0	0	0
BBTL (Adult Literacy)	0	0	0	0	0	0	0	0	0	0	0	0	0	2	16	0	0	0	0	0	0	0	0	0
DONELSON	10	332	2	33	0	0	4	0	0	0	0	0	20	58	1	4	0	0	0	0	0	0	0	0
EAST	24	106	0	0	0	0	2	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
EDGEHILL	21	145	1	13	0	0	0	0	0	0	0	0	9	49	0	0	0	0	0	0	0	0	0	0
EDMONDSON PIKE	0	0	0	0	0	0	17	49	0	0	0	0	31	162	0	0	0	0	0	0	5	48	0	0
GOODLETTSVILLE	12	448	1	22	0	0	11	51	0	0	0	0	6	46	0	0	0	0	1	5	0	0	0	0
GREEN HILLS	29	879	2	104	0	0	6	16	0	0	0	0	12	54	0	0	0	0	1	4	0	0	0	0
HADLEY PARK	13	99	1	45	0	0	1	0	0	0	0	0	6	20	0	0	0	0	0	0	0	0	0	0
HERMITAGE	20	573	0	0	0	0	7	82	0	0	0	0	16	98	0	0	2	104	0	0	1	9	0	0
INGLEWOOD	14	379	1	200	0	0	0	0	1	7	0	0	7	20	0	0	0	0	0	0	0	0	0	0
LOOBY	13	219	1	33	0	0	2	19	0	0	0	0	3	1	0	0	0	0	0	0	0	0	0	0
MADISON	18	596	3	90	0	0	9	21	0	0	0	0	10	103	0	0	0	0	0	0	0	0	0	0
MAIN - Adult Svcs	0	0	0	0	0	0	0	0	0	0	0	0	65	647	1	12	2	9	0	0	0	0	0	0
MAIN - Children Svcs	17	1,278	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MAIN - Digital Inclusion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	89	154	0	0
MAIN - LSDHH/Equal Acc	0	0	0	0	3	63	0	0	0	0	0	0	0	0	1	40	1	9	0	0	0	0	0	0
MAIN - Puppet Truck	6	495	33	1,677	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MAIN - Special Coll.	1	45	0	0	0	0	4	77	0	0	0	0	5	138	0	0	0	0	1	4	0	0	0	0
MAIN - Studio NPL	0	0	0	0	0	0	23	347	3	377	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MAIN - Teen Svcs	0	0	0	0	0	0	16	355	5	50	2	8	0	0	0	0	0	0	0	0	0	0	0	0
MAIN - Wishing Chair Pro	16	2025	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ed. & Lit. Systemwide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NORTH	10	542	1	8	0	0	4	116	0	0	0	0	6	12	0	0	0	0	4	12	0	0	0	0
OLD HICKORY	11	62	2	184	0	0	0	0	0	0	0	0	1	6	0	0	0	0	0	0	0	0	0	0
PRUITT	19	300	0	0	0	0	2	30	0	0	0	0	13	1059	1	28	0	0	4	52	0	0	0	0
RICHLAND PARK	11	555	0	0	0	0	0	0	0	0	0	0	8	43	0	0	0	0	0	0	0	0	0	0
SOUTHEAST	13	480	2	340	0	0	15	111	2	73	0	0	10	89	0	0	2	33	0	0	0	0	0	0
THOMPSON LANE	8	247	0	0	0	0	2	31	0	0	0	0	10	52	2	20	0	0	0	0	0	0	0	0
WATKINS PARK	7	119	0	0	0	0	5	64	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	331	11,915	73	3,915	3	63	177	2,080	14	718	2	8	254	2,763	14	333	12	266	15	120	95	211	0	0

Statistical Summary – September 20, 2022
Nashville Public Library

Programming Data (cont'd)

In-Person

August 2022	# of Programs	# of Attendees
TOTAL	826	18,287

Outreach

August 2022	# of Programs	# of Attendees
TOTAL	188	5,011

Virtual

August 2022	# of Programs	# of Attendees
TOTAL	22	382

MONTH - AUGUST 2022

(3) ATTENDANCE AT LIBRARY PROGRAMS	Juvenile						Teen						Adult						Senior					
	Library (3a)		Outreach (3b)		Virtual (3c)		Library (3a)		Outreach (3b)		Virtual (3c)		Library (3a)		Outreach (3b)		Virtual (3c)		Library (3a)		Outreach (3b)		Virtual (3c)	
	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.
ARCHIVES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BELLEVUE	14	724	0	0	0	0	18	157	0	0	0	0	9	78	0	0	2	10	1	13	0	0	0	0
BORDEAUX	19	168	4	437	0	0	44	867	1	49	0	0	9	108	1	50	0	0	5	55	0	0	0	0
BBTL (Bringing Bks to	0	0	16	387	0	0	0	0	0	0	0	0	0	0	11	134	2	10	0	0	0	0	0	0
BBTL (Adult Literacy)	0	0	0	0	0	0	0	0	0	0	0	0	2	10	0	0	0	0	0	0	0	0	0	0
DONELSON	10	389	2	49	0	0	3	2	0	0	0	0	20	144	1	2	0	0	0	0	0	0	0	0
EAST	10	124	3	286	0	0	19	757	1	30	0	0	1	4	0	0	0	0	0	0	0	0	0	0
EDGEHILL	21	166	1	20	0	0	0	0	0	0	0	0	4	45	0	0	0	0	0	0	0	0	0	0
EDMONDSON PIKE	34	1,666	1	336	0	0	8	20	0	0	0	0	47	237	5	11	1	2	0	0	12	120	0	0
GOODLETTSVILLE	14	276	1	17	0	0	13	58	1	11	0	0	10	75	0	0	0	0	1	6	0	0	0	0
GREEN HILLS	11	238	1	25	0	0	36	880	0	0	0	0	12	41	0	0	0	0	1	9	0	0	0	0
HADLEY PARK	12	40	1	75	0	0	1	2	0	0	0	0	5	15	0	0	0	0	0	0	0	0	0	0
HERMITAGE	27	665	0	0	0	0	5	20	0	0	0	0	14	124	0	0	2	162	0	0	1	10	0	0
INGLEWOOD	10	286	3	200	0	0	0	0	0	0	0	0	5	29	1	60	0	0	0	0	0	0	0	0
LOOBY	0	0	13	132	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MADISON	32	465	2	51	0	0	12	18	1	200	0	0	17	142	1	50	0	0	0	0	0	0	0	0
MAIN - Adult Svcs	0	0	0	0	0	0	0	0	0	0	0	0	70	883	2	34	1	5	0	0	0	0	0	0
MAIN - Children Svcs	6	242	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MAIN - Digital Inclusion	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	33	77	0	0
MAIN - LSDHH/Equal	0	0	0	0	2	44	0	0	0	0	0	0	2	56	0	0	6	47	0	0	0	0	0	0
MAIN - Puppet Truck	0	0	22	768	0	0	0	0	0	0	0	0	0	0	2	68	0	0	0	0	6	140	0	0
MAIN - Special Coll.	0	0	0	0	0	0	0	0	0	0	0	0	10	323	2	100	0	0	0	0	0	0	0	0
MAIN - Studio NPL	0	0	0	0	0	0	15	599	6	121	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MAIN - Teen Svcs	0	0	0	0	0	0	23	342	4	106	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MAIN - Wishing Chair	20	2277	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Ed. & Lit. Systemwide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NORTH	5	58	12	130	0	0	0	0	0	0	0	0	6	18	1	28	0	0	3	6	0	0	0	0
OLD HICKORY	15	219	2	55	0	0	0	0	0	0	0	0	4	25	4	281	0	0	0	0	0	0	0	0
PRUITT	19	471	0	0	0	0	4	60	0	0	0	0	22	2480	0	0	4	70	5	45	0	0	0	0
RICHLAND PARK	12	661	0	0	0	0	0	0	0	0	0	0	6	29	0	0	0	0	0	0	1	8	0	0
SOUTHEAST	10	146	3	304	0	0	19	95	0	0	0	0	12	87	1	8	2	32	0	0	0	0	0	0
THOMPSON LANE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	30	0	0	0	0	0	0	0	0
WATKINS PARK	2	42	0	0	0	0	0	0	1	11	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	303	9,323	87	3,272	2	44	220	3,877	15	528	0	0	287	4,953	33	856	20	338	16	134	53	355	0	0

Financial – September 20, 2022
Nashville Public Library

FY23 Budget vs Actual - August

Business Unit Name	Annual Budget	August 2022	YTD Actuals	Budget Minus		YTD Variance
				Actuals	Encumb. Balance	
39101010 LIB Administrative Support	2,938,500	187,551.93	386,545.96	2,551,954.04	110,329.15	2,441,624.89
39101020 LIB Public Relations	498,200	50,794.83	82,938.44	415,261.56	595.10	414,666.46
39101030 LIB Technical Services	4,442,200	381,621.66	688,438.13	3,753,761.87	0.00	3,753,761.87
39101050 LIB Conference Center	301,700	16,779.78	32,749.71	268,950.29	0.00	268,950.29
39101060 LIB Interlibrary Loan	93,700	5,696.87	11,135.94	82,564.06	0.00	82,564.06
39101070 LIB Special Collections	990,600	50,309.10	99,567.14	891,032.86	240.24	890,792.62
39101080 LIB Community Engagement	201,800	16,444.39	32,431.13	169,368.87	0.00	169,368.87
39101090 LIB Limitless Libraries	1,948,300	88,394.37	143,118.78	1,805,181.22	2,496.50	1,802,684.72
39102000 LIB Operation and Maintenance	4,456,700	441,022.81	724,343.35	3,732,356.65	463,633.48	3,268,723.17
39102100 LIB Production Services	232,000	12,685.37	24,111.49	207,888.51	835.00	207,053.51
39102500 LIB NECAT	264,100	18,068.68	21,925.10	242,174.90	76,867.74	165,307.16
39103203 LIB BW Circulation	853,900	33,136.01	65,591.65	788,308.35	0.00	788,308.35
39103206 LIB BW Children's Services	521,200	33,627.43	65,378.22	455,821.78	796.73	455,025.05
39103207 LIB Reference Services	1,169,400	80,104.49	156,047.54	1,013,352.46	44.07	1,013,308.39
39103211 LIB Teen Services	257,800	22,049.19	47,513.65	210,286.35	2,412.70	207,873.65
39103212 LIB Digital Inclusion	381,400	9,281.98	18,225.38	363,174.62	68.46	363,106.16
39103213 LIB Performing Artists	394,000	30,052.44	59,831.58	334,168.42	0.00	334,168.42
39103230 LIB Public Technology Program	310,700	19,870.69	39,488.97	271,211.03	0.00	271,211.03
39103240 LIB Studio NPL	260,100	15,245.59	29,721.94	230,378.06	0.00	230,378.06
39103303 LIB Hermitage Branch	953,500	90,154.00	170,630.06	782,869.94	1,536.32	781,333.62
39103304 LIB Edmondson Branch	945,800	69,317.55	129,940.76	815,859.24	8,323.90	807,535.34
39103305 LIB Bellevue	1,179,000	83,462.37	165,167.57	1,013,832.43	282.83	1,013,549.60
39103310 LIB Bordeaux	898,700	79,239.47	146,428.14	752,271.86	3,715.55	748,556.31
39103315 LIB North Library	313,100	18,096.61	34,241.03	278,858.97	991.92	277,867.05
39103320 LIB Donelson	411,000	34,432.70	65,828.39	345,171.61	771.12	344,400.49
39103325 LIB East	394,300	32,905.38	60,096.29	334,203.71	732.39	333,471.32
39103330 LIB Edgehill	312,200	17,598.62	31,323.32	280,876.68	275.00	280,601.68
39103335 LIB Goodlettsville	580,700	51,318.56	97,561.72	483,138.28	2,355.45	480,782.83
39103340 LIB Green Hills	1,465,400	101,150.50	190,598.40	1,274,801.60	3,016.21	1,271,785.39
39103345 LIB Hadley Park	279,200	20,712.28	36,666.17	242,533.83	454.17	242,079.66
39103350 LIB Inglewood	403,500	33,387.18	65,688.85	337,811.15	473.11	337,338.04
39103355 LIB Looby	384,600	25,300.37	47,022.09	337,577.91	275.00	337,302.91
39103360 LIB Madison	960,400	80,792.21	153,869.65	806,530.35	1,777.99	804,752.36
39103365 LIB Old Hickory	352,200	21,536.11	39,392.95	312,807.05	377.92	312,429.13
39103370 LIB Pruitt	367,700	26,377.35	49,261.89	318,438.11	637.02	317,801.09
39103375 LIB Richland Park	427,300	31,549.07	58,901.66	368,398.34	299.80	368,098.54
39103380 LIB Southeast	870,700	77,831.54	145,275.26	725,424.74	1,952.68	723,472.06
39103385 LIB Thompson Lane	340,700	38,853.81	71,255.12	269,444.88	730.75	268,714.13
39103390 LIB Watkins Park	143,500	10,579.49	20,927.36	122,572.64	309.83	122,262.81
39103401 LIB Archives	316,700	32,417.57	62,891.15	253,808.85	2,199.72	251,609.13
39104061 LIB Equal Access	650,600	28,037.92	55,534.89	595,065.11	0.00	595,065.11
39104081 LIB Web Computer Literacy ILS	875,000	65,683.41	125,694.54	749,305.46	(2,603.15)	751,908.61
39104083 LIB Shared Systems Program	566,000	35,275.51	124,399.13	441,600.87	(56,830.40)	498,431.27
39104121 LIB Nash After-Zones Alliance	4,916,600	214,602.81	1,511,208.48	3,405,391.52	20,375.00	3,385,016.52
39104151 LIB Bringing Books to Life	276,800	21,616.23	42,919.18	233,880.82	0.00	233,880.82
39161000 LIB ALOB NonpayrollTrans Clear	0	298.71	298.71	(298.71)	0.00	(298.71)
Grand Total Expenditures	40,101,500	2,855,264.94	6,432,126.86	33,669,373.14	650,749.30	33,018,623.84

Business Unit Name	Annual Budget	August 2022	YTD Actuals	Budget Minus		YTD Variance
				Actuals	Encumb. Balance	
39101010 LIB Administrative Support	(177,200)	(10,639.09)	(18,924.00)	(158,276.00)	0.00	(158,276.00)
39101030 LIB Technical Services	0	(39,114.00)	19,557.00	(19,557.00)	0.00	(19,557.00)
39101070 LIB Special Collections	(2,500)	0.00	0.00	(2,500.00)	0.00	(2,500.00)
39103401 LIB Archives	(2,500)	(190.00)	(380.00)	(2,120.00)	0.00	(2,120.00)
Grand Total Revenue	(182,200)	(49,943.09)	253.00	(182,453.00)	0.00	(182,453.00)

Personnel Summary– September 20, 2022
Nashville Public Library

New Hires & Resignations

July and August 2022 New Hires

<u>Name</u>	<u>Classification</u>	<u>Hire Date</u>	<u>Location</u>
Haley Dew	Circulation Assistant	7/11/2022	East
Mohammad Islam	Bldg Maint Mechanic	7/11/2022	Maintenance
Meade Forsythe	Circulation Assistant	7/11/2022	Richland Park
Angela Thomas	Circulation Assistant	7/11/2022	Green Hills
Myriah Grabish	Circulation Assistant	7/11/2022	Old Hickory
Evelyn McLean	Circulation Assistant	7/11/2022	Southeast
Eric Holt	Security Guard	7/11/2022	Security
Chris Verhaagen	Circulation Assistant	7/25/2022	Thompson Lane
Deonta Ridley	Circulation Assistant	7/25/2022	Hadley Park
Steven Menifee	Custodian	7/25/2022	Custodian Srvs
Mariano Hayes	Program Supervisor	8/8/2022	Studio NPL
Oscar Madu	Security Guard	8/8/2022	Security
Rex Landis	IS Media Tech 1	8/22/2022	Prod Srvs
Evangeline Wurst	Program Specialist	8/22/2022	Nashville Rm
Lucille Schuster	Library Page	8/22/2022	Reference-Main
Rachel Pendragon	Program Mgr 2	8/22/2022	NAZA
Jewel Thompson	Circulation Assistant	8/22/2022	Limitless Lib

July and August 2022 Resignations

<u>Name</u>	<u>Classification</u>	<u>Resignation Date</u>	<u>Location</u>
Keeney, Samantha	Library Associate 1	7/1/2022	Edmondson Pike
Lopez-Mora, Yulia	Library Page	7/2/2022	Goodlettsville
Oliver, Kenton	Library Services Director	7/22/2022	Director's Office (retire)
Duensing, Zachery	Program Spec 3	8/3/2022	Studio NPL
Collingwood, Kathryn	Office Support Spec 2	8/12/2022	Community Engagement
McElrath-Prosser, Angela	Finance Admin	8/15/2022	transfer to Parks
Dew, Haley	Circulation Assistant	8/19/2022	East

Personnel Summary – September 20, 2022
Nashville Public Library

NPL Vacancies as of 8/31/22

Positions targeted for cut in FY23 Budget

Division / Branch	Title	Grade	Name	FPS	FTE	Date Vacant
MARCOMM	ADMIN SVCS OFFICER 2	OR01	VACANT (K HEAD JEFFERIES)	F	1.00	8/26/20
OP & MAIN	BLDG MAINT MECH	TG13	VACANT - NEW	F	1.00	7/1/22
EAST	CIRCULATION ASST	ST05	VACANT (DEW, HALEY)	F	1.00	8/19/22
ED PIKE	CIRCULATION ASST	ST05	VACANT (MILLER, K)	F	1.00	7/11/22
ED PIKE	CIRCULATION ASST	ST05	VACANT (MILLER, K)	F	1.00	6/14/21
EDGH	CIRCULATION ASST	ST05	VACANT (ALLEN, A)	F	1.00	5/30/22
GRN HILLS	CIRCULATION ASST	ST05	VACANT (PEGRAM, A)	F	1.00	5/16/22
HERM	CIRCULATION ASST	ST05	VACANT - NEW	F	1.00	7/1/21
INGLE	CIRCULATION ASST	ST05	VACANT (JANES, E)	F	1.00	7/11/22
SE	CIRCULATION ASST	ST05	VACANT (STATON, S)	F	1.00	5/16/22
CIRC	CIRCULATION SUPV	ST08	VACANT (SMITH, A)	F	1.00	4/13/22
OP & MAIN-BR	CUSTODIAN - Branch	TG07	VACANT - NEW	F	1.00	7/1/22
OP & MAIN-BR	CUSTODIAN - Branch	TG07	VACANT - NEW 1/2 YEAR	F	1.00	1/1/22
OP & MAIN-BR	CUSTODIAN - Branch	TG07	VACANT (ALBADER, R)	F	1.00	5/15/22
OP & MAIN-BR	CUSTODIAN - Branch	TG07	VACANT (MULLINS, L)	F	1.00	2/15/22
CONF CNTR	CUSTODIAN - Mn Conf Ctr	TG07	VACANT - NEW	F	1.00	7/1/22
ADMIN SVCS	FINANCE ADMINISTRATOR	OR08	VACANT (MCELRATH-PROSSER, A)	F	1.00	8/15/22
ADMIN SVCS	FINANCE OFFICER	OR04	VACANT - NEW	F	1.00	7/1/22
ADMIN SVCS	HUMAN RESOURCE ANALYST	OR04	VACANT - NEW	F	1.00	7/1/22
TALKING	INFO SYSTEMS MEDIA TECH 1	OR02	VACANT - NEW	P	0.49	7/1/22
NECAT	IS MEDIA ANALYST 3	OR06	VACANT - NEW	F	1.00	7/1/22
NECAT	IS MEDIA TECH 2	OR03	VACANT - NEW	F	1.00	7/1/22
NECAT	IS MEDIA TECH 2	OR03	VACANT - NEW	F	1.00	7/1/22
ED PIKE	LIBRARIAN 1	ST09	VACANT (DELANEY, R)	F	1.00	6/1/22
SPEC COLL	LIBRARIAN 1	ST09	VACANT - NEW	F	1.00	7/1/21
GRN HILLS	LIBRARIAN 2	ST10	VACANT (KAMMERMAN, A)	F	1.00	6/30/22
BELLEVUE	LIBRARY ASSOC 1	ST06	VACANT (WAGNER, L)	F	1.00	8/8/22
ED PIKE	LIBRARY ASSOC 1	ST08	VACANT (KEENEY, S)	F	1.00	7/1/22
ED PIKE	LIBRARY ASSOC 1	ST08	VACANT (LEWIS, E)	F	1.00	5/16/22
NORTH	LIBRARY ASSOC 1	ST08	VACANT (BATTILLA, B)	F	1.00	6/13/22
RICH PK	LIBRARY ASSOC 1	ST08	VACANT (REID, T)	F	1.00	6/13/22
SE	LIBRARY ASSOC 1	ST08	VACANT (MIGUEL, A)	F	1.00	5/16/22
SPEC COLL	LIBRARY ASSOC 1	ST08	VACANT (B ODLE)	F	1.00	5/14/21
BELLEVUE	LIBRARY PAGE	ST02	VACANT (MOSIMAN, E)	P	0.49	5/2/22
CHILD	LIBRARY PAGE	ST02	VACANT (REDDINGTON-KINCAID, C)	P	0.49	4/18/22
ED PIKE	LIBRARY PAGE	ST02	VACANT (SMITH, H)	P	0.49	5/2/22
GOOD	LIBRARY PAGE	ST02	VACANT (LOPEZ, Y)	P	0.49	7/2/22
OP & MAIN-BR	MAINTENANCE & REPAIR WORKER SR	TG09	VACANT - NEW	F	1.00	7/1/22
TALKING	OFFICE SUPPORT REP	ST05	VACANT (ADKINS, M)	P	0.49	6/8/22
ADMIN SVCS	OFFICE SUPPORT SPEC 2	ST08	VACANT (GRAVERT-SPITZER, S)	F	1.00	11/12/21
COMM ENGAGE	OFFICE SUPPORT SPEC 2	ST08	VACANT (COLLINGWOOD, K)	F	1.00	8/12/22
TECH SVCS	OFFICE SUPPORT SPEC 2	ST08	VACANT (STARKS, V)	F	1.00	1/10/22
BELLEVUE	PROGRAM SPEC 1	OR01	VACANT (MYERS, D)	F	1.00	4/4/22
RICH PK	PROGRAM SPEC 1	ST06	VACANT (WINGATE, K)	F	1.00	8/8/22
DIGITAL INCLU	PROGRAM SPEC 2	OR01	VACANT - NEW	F	1.00	7/1/22
DIGITAL INCLU	PROGRAM SPEC 2	OR01	VACANT - NEW	F	1.00	7/1/22
HR IMP	PROGRAM SPEC 2	OR01	VACANT - NEW	F	1.00	7/1/22
HR IMP	PROGRAM SPEC 2	OR01	VACANT (STEELE, P)	F	1.00	2/25/22
STUDIO	PROGRAM SPEC 3	ST10	VACANT (DUENSING, Z)	F	1.00	8/3/22
SECURITY	SECURITY GUARD	ST06	VACANT - NEW	F	1.00	7/1/22
SECURITY	SECURITY GUARD	ST06	VACANT - NEW	F	1.00	7/1/22
SECURITY	SECURITY GUARD	ST06	VACANT - NEW	F	1.00	7/1/22
SECURITY	SECURITY GUARD	ST06	VACANT - NEW	F	1.00	7/1/22
SECURITY	SECURITY GUARD	ST06	VACANT (POWELL, S)	F	1.00	7/11/22
OP & MAIN	TECHNICAL SPEC 2	OR06	VACANT - NEW	F	1.00	7/1/22

ADMINISTRATIVE SERVICES JULY – AUGUST 2022 REPORT

Administrative Services Report for the Board – September 2022 Meeting

Safety & Security: August 2022

One new NPL Security Officer starting on August 8, 2022. He appears to be settling into the position very well.

Patron accidents/injuries were up during August mainly from slips and falls. Defects at our facilities do not appear to be the cause. Human error appears to be the primary cause.

Trespassing from suspended patrons continues to be an issue. Patrons suspended from one location and go to another location and cause similar type of violations.

Mark Crowder, Safety and Security Manager conducted 6 annual Safety and Security classes for branch locations and divisions at Main. Each class covers topics such as Active Shooter, Fire and Evacuation procedures, OSHA required subjects.

Mr. Crowder is working with Metro’s CPR/AED vendor to schedule training classes for PIC staff that have AED’S at their work locations.

Total number of incident reports for the month of **August** and the amount for each category:

Total 44, up from the 38 reports in July.

Ambulance	6
Alarm	3
Arrest	1
Medical	2
Mental Issues	0
Suspensions	20

Illness / Accident	7
Suspicious Activity	1
Property Damage / Vandalism	2
Theft	2
Vehicle Towed	0
Safety Related	0

Number of suspensions by conduct violation numbers:

#1		#8	5	#17	11
#2	1	#10	1	#18	
#3	1	#11		#19	7
#4		#12	1	#20	1

#5	3	#13		#21	2
#6	2	#14	3	#22	
#7		#15	2	#23	2
#8	3	#16			

Suspensions for August:

# of days suspended	# of patrons
1 day	
5 days	1
10 days	
30 days	11
60 days	
90 days	1
120 days	
365 days	13

Delivery: August 2022

Main:

- We received 350 incoming UPS packages and sent 27 packages UPS GROUND.
- There were 239 overnight packages received from FedEx, DHL, etc.
- We received 102 inserts of mail from the United States Post Office, and we sent 54 inserts of mail to Metro Mail for postage.
- There were 42 special deliveries from [Ricoh](#), [Supply Room](#), [Firefly](#), [Amazon](#), etc.

Branches:

- We moved: 5,498 hold bins (175,936 items)
4,309 non-hold bins (137,888 items)
1,442 Circulation/Main bins (46,144 items).
Total of 11,249 bins moved.
Total item count of 359,968.
An average of 489 bins and **15,651** items moved per day.

0 skids were sent to Pratt Industries for book recycling.

6 skids were sent to BWB.

Daily Complete Percentage:

Holds 23 of 23 days for 100% in August.

Facilities Maintenance: August 2022

Tamis work order report shows 439 work requests, 389 completed, 50 still active with an 89% completion rate for the month of August.

August 1st - 31st, 2022						
Craft	Month	Total # Work Orders	# Completed	# Active	Completion %	
None Entered	Aug-22	4	0	4	0%	
Administration	Aug-22	5	1	4	20%	
Branch Custodial Services	Aug-22	78	73	5	94%	
Canceled	Aug-22	8	8	0	100%	
contractor	Aug-22	4	0	4	0%	
Grounds	Aug-22	5	1	4	20%	
Main Custodial Services	Aug-22	4	2	2	50%	
Maintenance	Aug-22	331	304	27	92%	
		Quantity 439	Completed 389	Active 50	Completion % 89%	

August Grounds/Custodial/Maintenance 2022 projects: Maintenance with 4 employees completed 303 work orders as of August 31, 2022.

Maintenance

1. Annually services boilers at Hermitage, Greenhills, Edmondson Pike, Madison, and Bordeaux
2. Getting quote for replacing Hermitage's boiler which the inspection showed large cracks that are not repairable
3. Repaired the dock door at Main twice in August in two separate instances where a vehicle backed into the door.
4. Trained staff how to put up the emergency gates at the dock after one of these instances
5. Replaced public restroom countertops, new fixtures and reinstalled sinks and plumbing at Hermitage Branch
6. Trained staff on completing work orders, how time is entered and procedures for when and how to fully complete a work order for more efficiency and better tracking of Maintenance staff time
7. Installed new HVAC motor at Watkins Park Branch.
8. Installed new water fountains at Pruitt and Goodlettsville Branches
9. Installed new toilet at Richland Park

Grounds Maintenance

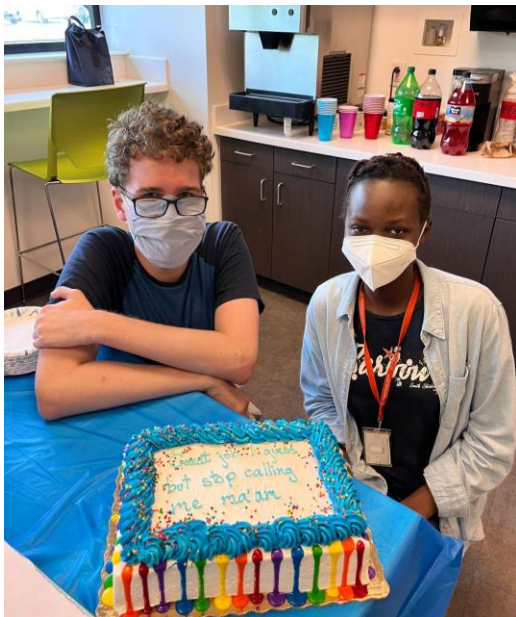
Replaced numerous irrigation rotors at Bordeaux

1. Regular vote set up tents, signs, etc. and take down
2. Replaced numerous irrigation rotors at Bordeaux
3. Watered various branches
4. Trim trees at main library
5. Clean carpet at OH
6. Removed 2 dead trees at Greenhills and trim up around light poles and off building
7. Clean carpet at BX
8. Irrigation assessments at all branches with irrigation

BRANCH SERVICES REPORT FOR JULY - AUGUST 2022

POWER YOUTH SUMMER INTERNSHIPS: Many branches hosted high school interns through Metro’s POWER Youth Summer Employment Initiative this June and July. Interns assisted in a variety of tasks while also gaining employment experience and workplace skills. Supervised by library staff, interns created make-and-take kits, displays, program flyers and helped with programs, weeding, shelving, and more.

Hermitage’s intern Madeline Husbands shared that, “I have learned that my self-confidence has been increasing throughout my time during the internship and I've constantly been improving myself when it comes to speaking in front of other people when I do presentations. I have enjoyed my time being at the library and I've also learned a few strategies when it comes to problem solving.”





FRIDAY HOURS: East and Looby added Friday hours beginning July 22. East received this message through Ask-a-Librarian, “Thank you for adding Friday hours at the East branch! The East librarians are fantastic, and it is so helpful to have the branch open on Fridays now. Thank you!” On Facebook, we got a Yay!!!, a Hooray!!!, and a Yaaayyyy!! I kept forgetting and going on Fridays!!!” At Looby, the two Fridays open in July were among the busiest days of the month. East, Hadley Park, Lobby, Old Hickory, Pruitt, and Watkins Park are now open on Fridays. Edgehill and North will open as they fill vacant positions.

LGBTQ+ 101 STAFF TRAINING: Fifty-five NPL staff members attended one of the five Pride Month Customer Service Training sessions offered by Green Hills staff members Alex Danner and Megan Adovasio-Jones throughout June and July. Responses to the feedback survey were very positive, including “I really appreciated the vulnerability of the presenters – I know it’s not easy to put yourself out there. It led to an open atmosphere where participants could ask questions and share, even if they were unfamiliar with the concepts and the language.” Alex and Megan are now developing a training about working with queer youth for the October Teen Services meeting and will adapt this training for the Children’s meeting in January 2023. They are also working on a proposal to present the training at the Tennessee Library Association Conference.

EDMONDSON PIKE IMPROVEMENTS: Edmondson Pike closed for a week in July for building improvements, including new paint on columns, touchup paint throughout the library, new shelving at the circulation desk, and slatwall displays in the children’s and teen areas.

SPECIAL EVENT AT EDGEHILL: On July 26th, the Edgehill Branch Library collaborated with MNP, The Bridge, and other organizations to host a community back-to-school event that included free food for all ages, backpacks and school supplies for children, books from the library, and Adventure Science Center admission passes. Around 200 backpacks were distributed at the event, bringing total event attendance to 275.



MADISON SUCCESS STORY: A patron shared that her 1.5-year-old is deaf and that she's struggling to find community and resources for their family. Children's Library Associate Lauren Hampton showed them the website for the Library Services for the Deaf and Hard of Hearing and how to find sign language story times, events, and resources. The patron returned a week later, thanked Lauren, and shared that she visited the LSDHH and that it changed their lives. The family made great connections, learned more about ASL, and moving forward, will be involved with the LSDHH. The patron also said that Sandy Cohen was a dream come true!

PRUITT EVENTS: Pruitt hosted several events in partnership with community organizations, including a Goodwill Job Fair with 50 people in attendance, a Neighborhood Health Clinic providing medical help along with free COVID-19 shots and boosters, and the Bridge Ministry providing 1,600 hot meals on Thursday afternoons in the parking lot.

SOUTHEAST COMMUNITY DAY: Southeast staff member Elizabeth Janes represented NPL at this event coordinated by Councilwoman Joy Styles. There were food vendors, bouncy houses, booths from various community organizations, and a backpack giveaway. Elizabeth spoke to 700 people at the NPL booth!

THOMPSON LANE HYGIENE DRIVE: Starting mid-July and running through August 5, Thompson Lane was the drop off location for a hygiene drive. The drive was sponsored By Councilwoman Ginny Welsch in conjunction with local businesspeople and middle school staffers with the goal of collecting 800 each of shampoo, deodorant, soap, toothbrushes, toothpaste, and more to distribute to students at their school.

COLLECTIONS & TECHNOLOGY BOARD REPORT JULY-AUGUST 2022

Technology

Ongoing computer maintenance, replacements, and updates. Worked with Shared Systems (James Staub and Bryan Jones writing code/scripts, Jenny Ellis on design) to replace vendor **digital signage** with local NPL/Aspen CMS <https://mad.library.nashville.org/> (Bellevue and Southeast). Matt Jones continues to work on NPL **SharePoint Intranet**, rewriting staff printer access with the new SP automation processes.

Larry Jirik is applying mobile device management to tablets received with ARP funds and completed the installation of **Free Printing** software. **Wireless Printing** software is also being installed. Metro ITS is working with a vendor on configuring new security badges.

Production Services

Provided **A/V for forty-one events** at Main and Branches, plus three NPL staff hybrid meetings. **Filmed** six new videos, **edited** five, and **captioned** seventy minutes of video content. August NPL Universe content was viewed one hundred and thirty-six times. Upcoming A/V support for Courtyard Concerts and monthly music performances at Donelson Branch.

Recorded three, completed edits for five, and published three **podcast episodes**. Supported A/V capture and editing of Books Brothers and United Way.

NECAT

Lee Boulie and NECAT staff are working closely **with Metro ITS on Comcast franchise agreement**. Focus groups scheduled for **November 15-17th**. These focus groups will also generate feedback on new space needs. Cameron McCasland and Lee have been working on a plan for incentives and marketing of focus groups, to attract attendance. Lee and NECAT staff are refining tech and space needs for future NECAT studio. Lee, Susan Drye, and engineers visited existing Donelson Branch Library as potential **site of future NECAT studio**. Terri Luke and Lee met with contract engineers and General Services to review results of study. Donelson bldg. remains a good option, and GS is going to also look at other existing Metro buildings that could also be remodeled for NECAT in preparation of Nashville State Community College (NSCC) ending in January 2025.

Lee and NECAT staff are working on a **one-year strategic plan** for 2023 year. This will be shared with NECAT board and NPL Admin for feedback and input. Cameron met with NSCC on repairs at NECAT studio (lighting, door issues, housekeeping). NECAT staff are **collaborating with Production Services** on airing NPL captured content. Cameron celebrated one year of working for NPL in Collections & Technology.

Audio and video editing and support for folks creating content at NECAT Studio. Upload of productions to NECAT server and broadcast infrastructure, to air on **television and stream online**. Began showing **PSAs to promote NPL events and MarComm campaigns**.

Working with web team on NECAT **website redesign**.

Materials Management

NPL has joined the **Middle East Cooperative Acquisitions Program** through the Library of Congress, office based in Cairo, Egypt to provide Kurdish print material. Great job to Noel Rutherford, for her work on this.

Provided **recommendations for 2023 NPLF Literary Awards**, and one of the recommendations was selected. Beth Deeb posted **collections spotlights** on *Minority Mental Health Awareness Month*, *National Simplify Your Life Week*, *Summer Cooking*, *Smoothies*, *New Short Story Collections* and wrote a Blogpost on the *New Short Story Collections*. Ben English posted four collection spotlights: *New NF Audiobooks & Vegetarian/Vegan Cooking*, *Black Business Month*, *National Dog Month*. Joanna Roberts organized a Baker & Taylor **TitleTalk for Teen Services staff**.

In July & August, Collection Development Librarians responded to a total of **1290 material requests** in PIKA and LibAnswers from staff and library customers.

Susan Poulter recorded eight stories for the **Family Folktales podcast**.

Materials Management Statistical Report July, 2022

July New Circulation		
User category	# of Unique Users	Items checked out
Digital	35,923	220,180
Physical	16,541	151,508*
Totals =	52,464	371,688
July New Acquisitions		
Format	Copies added	
Digital	4877	
Physical	4750	
Totals =	9627	

Fund Source:	FY23 Funds	Free Balance	Total Amount Spent **	% Spent	Amount Spent in July of 2022
Metro-4% Funds	\$1,500,000	\$1,138,827.10	\$331,093.75	22.07%	\$246,677.98
Foundation	---	-\$2,588.98	\$2,588.98	N/A	\$2,588.98
Subscriptions	\$197,800	-\$8,174.79	\$8,174.79	4.13%	\$8,174.79
Grants	\$429,500.00	\$325,902.88	\$103,597.12	24.64%	\$103,597.12
Totals	\$2,127,300.00	\$1,453,966.21	\$445,454.64*	27.22%	\$361,038.87

Materials Management Statistical Report August, 2022

August New Circulation		
User category	# of Unique Users	Items checked out
Digital	37,117	223,349
Physical	21,888	155,900*
Totals =	59,005	379,249
August New Acquisitions		
Format	Copies added	
Digital	5222	
Physical	5962	
Totals =	11,184	

Fund Source:	FY23 Funds ***	Free Balance	Total Amount Spent **	% Spent	Amount Spent in Aug of 2022
Metro-4% Funds	\$4,640,515.45	\$4,106,058.00	\$462,609.44	9.97%	\$131,515.69
Foundation	\$629,785.75	\$626,234.79	\$3,550.96	.56%	\$961.98
Subscriptions	\$197,800	\$189,625.21	\$8,174.79	4.13%	---
Grants	\$737,500	\$428,135.84	\$306,364.16	41.95%	\$205,767.04
Totals	\$6,205,601.20	\$5,350,053.84	\$783,699.35	12.63%	\$338,244.71

*Physical checkout statistics do not include renewals as this report is used by Material Services to determine the demand for content, not how long customers want to borrow the content.

** includes rolled-forward encumbrances for items not yet received from last fiscal year.

***includes an estimate of roll-forward funds from FY22

Shared Systems

Working with NPL MarComm and Belmont University on a pilot program to **auto-signup freshmen for NPL Library card**.

Bryan Jones and James Staub created an **indexing efficiency** for the full discovery layer, reducing time from fifteen hours to only a few hours, and creating a more up-to-date user experience.

Jenny Lane is chairing the **Circulation Committee**, and they are working on **creating consistency** in fee refunds and renewals date calculations.

Bryan Jones worked with MNPS to **improve MNPS and Limitless catalog experience**. Team also focused on **privacy for MNPS students** and linked accounts. This will include:

- Teenagers (9th graders and up) and adults should be able to request that their library accounts be “unlinked” from any account linking to them.
- System should not overwrite changed PIN numbers for students.
- Front line staff should be given information on how to respond should someone want to have their account separated.

- Development needed which would allow patron types to unlink their own accounts in the discovery layer.

Team is working on creating a plan for **making the website multilingual (adding Arabic and Kurdish)**

https://docs.google.com/spreadsheets/d/1qElnEblXe_lEkQ31Dqg6iJeucj3O20R6KeBcm-5vM7o/edit?usp=sharing

Some highlights of **ongoing tweaks and fixes to keep NPL systems working smoothly**: James fixed the phone notification system and worked on improving staff OPCA user credentials, Jenny Lane trained the new MN circulation supervisor on credit card system, Bryan worked with staff on cleaning up lists in Discovery layer, Jenny Ellis worked with children and teen staff to update reading lists on website and with Liz Coleman to make it where computer class at MN can be scheduled for use via website. Kyle Cook trained staff on Bedework (adding events to calendar).

EDUCATION AND LITERACY BOARD HIGHLIGHTS: JULY - AUGUST 2022

NAZA

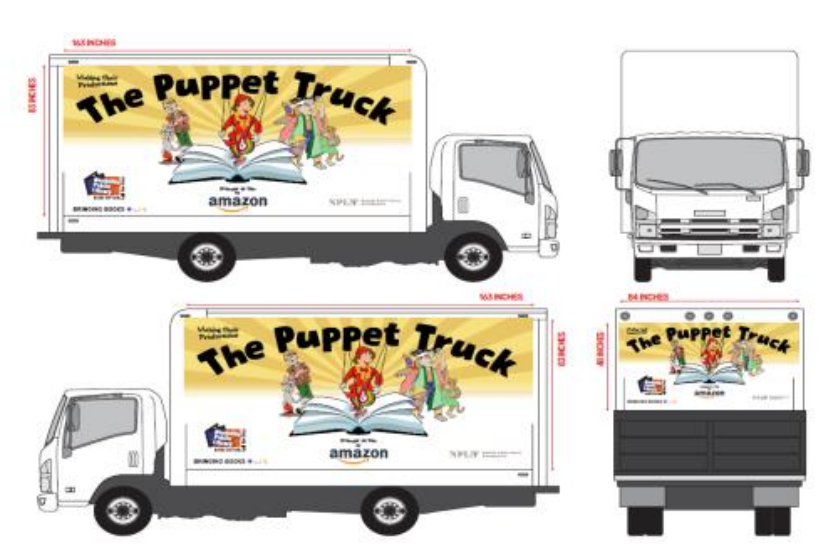
- NAZA-funded July programming engaged 361 youth. Out of that, 136 participated in a survey assessing their experiences. The programming was perceived overwhelmingly positive by youth, with an average rating of 4.6 out of 5. Eighty-three percent of respondents said they would recommend the program to their friends and 78% said they would return to their program.
- In line with Metro Nashville's initiative to create the conditions for post-secondary success and economic mobility, 108 youth ages 10-15 participated in activities exploring careers, visiting companies and workplaces around the city, taking lessons on employment processes and money management, and participating in coaching and mentoring sessions.
- In August, NAZA on-boarded its 18 funded and 11 affiliated partners. 1270 slots are allocated for after school programs across 52 program sites serving youth from 39 schools in Nashville. The registration is open at <https://nashvillez.org/naza-sponsored-programs/after-school/>.
- We are amending two partner contracts: one adds 30 slots at Pruitt Library branch with AYES as a provider to program for kids in Napier housing area (per families' request). The second one adds funds for transportation for Neely's Bend program provided by G.O.D. International.

Be Well at NPL

- Over 80 classes, sessions, and workshops offered across branches
- Reviewing Be Well Mission/Vision and Logic Model
- Added Tai Chi
- Finished “Thoughts on Wellness”, “The 9 Dimensions of Wellness” and “Wellness, Defined” blog posts (waiting to be published)
- Attended 2 trainings (When The Body Says No by Gabor Mate and Addictions) on an in-depth analysis of vicarious trauma and how to release it
- Added Tai Chi classes, breastfeeding classes, yoga at Pruitt, repair café in Donelson and working on adding dance classes
- Became certified NECAT technician
- Working on a Stress Management for Wellness course

Puppet Truck

- Puppet Truck conducted 30 programs (in person) at daycares/schools/retirement/organization – 976 participants
- Puppet Truck operations on PT2 were suspended on August 15th – September 6th for several reasons.
 - Rehearsal sessions and training courses were created for new personnel
 - Cleaning/Detailing both PT1 and PT2
 - Delivering PT1 to 12 Point Design Works to strip and Rewrap PT1



- Received the first draft rendering for the re-wrap of PT1 from 12 Point Design Works. I made several suggestions to Kimberly and Megan that were passed along to Torrence Webster.

Suggestions Made

- The balance seems off with the illustrations. Can we see what it would look like with Momotaro on the left side of Danke and Puss in Boots on the right? And can you either increase the size of the Puss in Boots image or slightly decrease the size of the Momotaro image. I understand that one has more characters than the other, but one seems larger than the other.
 - Can the Bringing Books to Life! logo go in the top right corner just opposite of Wishing Chair Productions?
 - Is it possible to add a different color to the ball in the Monkey's hand?
- Attended the Strategic and Leadership Planning Meeting: NPL Programs Mission, Vision and Goals Session 2 and 3 here at the Main Library.

Here is our submitted paragraph that describes the Puppet Truck:

The Puppet Truck offers Nashville's increasingly diverse community a way of experiencing culturally rich content and a chance to explore themes that bring communities together. The power of this communal experience has and will continue to sustain our program for years to come. The rarity of this type of experience propels us to continue delivering sophisticated storytelling that inspires the love of reading through the puppetry arts. Our call is to ignite the imagination of every creative spirit, one performance at a time, with the hope that audiences will always value coming together.

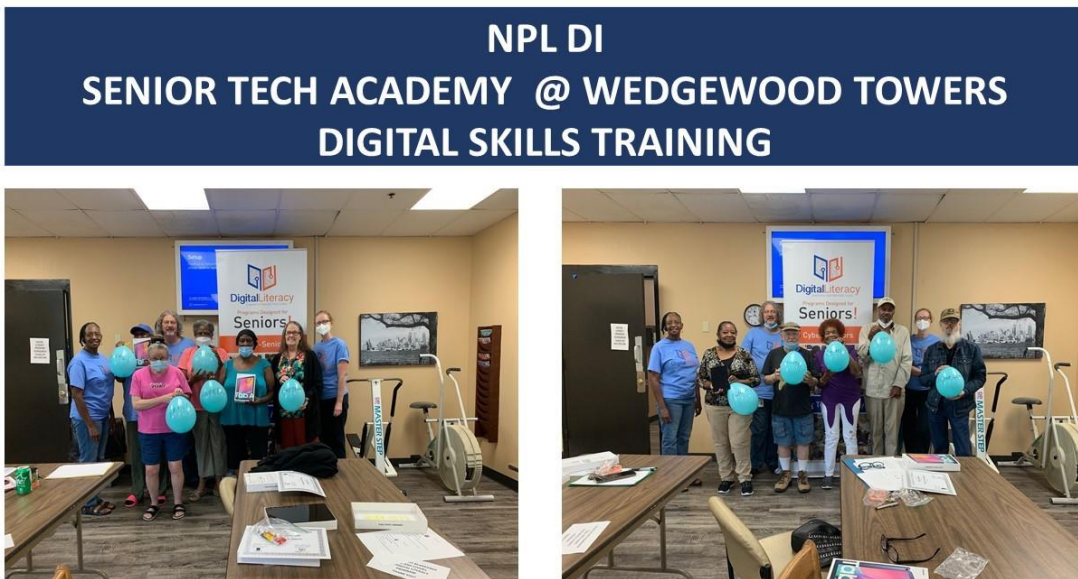


- Officer Lindsey Anderson and Officer Amanda Kozen presented The Puppet Truck with an Officer's Coin – marking our commitment to Community Engagement here in Davidson County. This was done because of our efforts during the East Park Community Night – Out Against Crime event.

- Attended the August rehearsal session at Friends Life Community for the Fantastic Jimmy Miller presentation. This presentation is part of the Advocacy for the Arts event that will be held in the Johnson Theater at TPAC. Thursday, November 10th @ 6:30p.m. Rehearsals will be moved to Woodmont Baptist Church next week.

Digital Inclusion

- DI team completed the Senior Tech Academy Training program at Wedgewood Towers. Nine participants completed the program and received their certificates and tablets.



- “Sip and Swipe” was held at Spruce Street Golden Manor. It is an informal program designed by Generations Online. Small groups of seniors sit around a table with a mentor that can help if they have problems as they go through a tablet training app at their own pace.

NPL DI SIP & SWIPE @ SPRUCE STREET GOLDEN MANOR DIGITAL SKILLS TRAINING



- Met with Barry Lott, Director of Federal SCSCEP program. He was extremely impressed with the work we are doing with NCOA and expressed using our partnership as a model for other SCSCEP programs across the country. Also, gave him a tour of the library, and he was floored by how beautiful the library was and with the programming that we provide the community. DI also started new MS Office training series with 10 participants with NCOA.
- DI working with MDHA to prepare for upcoming classes to be held at 5 locations during this year's programming as part of the Senior Trust grant. The locations selected: John Henry Hale, Preston Taylor, Cumberland View, Napier and Sudekum.
- Met with Hasina Mohyuddin (Vanderbilt) and Lee Boulie to discuss a digital inclusion convening to be possibly held at Main library. We also discussed developing an asset map for the Digital Navigator program that the Library and other non-profits in Nashville can use.
- Met with Microsoft to learn about the Microsoft Affordable Computer Initiative. Learned how we can promote and help those who need devices to access this program. NPLDI will be partnering with this program to purchase low-cost computers for senior participants during FY2023.

- Participated in Xfinity Affordable Connectivity Program public awareness event. DI booth contained a wide range of materials from various programs the library provides to the community. Jamil from Adult Literacy joined us.

Limitless Libraries

- - Sarah Allen and Emily Farmer worked with Bethany Bauerlin and Valerie Sain to resolve outstanding MARC/cataloging issues with a few vendors.
 - Syreeta Butler reviewed and approved AAPI materials selected for purchase using the Greater Nashville Chinese Alliance donation funds.
 - Syreeta Butler presented on LL services and MNPS documents at the August Branch Managers Meeting on Thursday, August 25, 2022.
 - Emily Farmer attended the August Teen Services Meeting via Zoom on Thursday, August 25, 2022.
 - Sarah Allen, Syreeta Butler, and Emily Farmer met with MNPS school librarians and NPL librarians to select the books for this year's Battle of the Books.
 - Syreeta Butler met virtually with Mabel Mannion and Christina Toulouse of Classroom Video on Demand and renewed the database for 3 years saving over \$2,000.
 - Syreeta Butler met virtually with Stephanie Legro of Gale Cengage and discussed new services and functionality of LL.
 - Syreeta Butler met with Deana Blount of NAZA to review information about LL's support for NAZA partners, review NAZA Educator Cards, and NAZA Educator Card policies and procedures.

Studio NPL

- Studio launched our school-year program early August, including photography, sewing, 3D design, music, and audio production workshops at MAIN and hosting several "pop up" Studio events at branches like Madison, Southeast, Green Hills, and Hermitage. We were pleased to see how well-received the workshops were, and are planning more workshops (including audio production) for September.
- The outreach was scaled back slightly this month as we concentrated on training new staff, our coordinator hosting informational events at NAZA partner Enhancement Fair,

Hume-Fogg Parent Orientation night, and an event at YCAP in East Nashville. There were reports that parents were very surprised when they met us at Hume-Fogg, with parents of our regulars sharing the sentiment that they couldn't believe their kids were begging them to hang out at the library. Outreach numbers topped 100 this month across 6 events, a relatively high number for us, especially considering our focus was on our MAIN branch.

- Our partnership with Apple, Southern Word, and National Museum of African American Music kicked off this month as well – though we focused on recruiting and space and tech set-up. We have 15 outstanding young people (between the ages 18-25) joining us for this 5-week program, and Apple has donated a good amount of technology to Studio NPL to make it a success and support our work.
- Finally, we said goodbye to our long-time technical coordinator Zach Duensing, and welcomed our new lead Mentor Mariano Hayes – Hayes has a good deal of experience with Oasis and Parks, and has worked with us before via our NAZA and Southern Word partnerships.

Adult Literacy @ NPL

- Adult Literacy provided 4 programs with 27 in attendance
- We continue reaching out to our partners to learn more about their services and needs in delivering their services and achieving their goals; what NPL can do to assist them in this process of serving more adult learners. AL staff met with UpRise Nashville, Vanderbilt Disability Pathfinder, MNPS Office of English Learners, PENCIL, and Nashville Adult Literacy Council.
- The mobile laptop lab served 76 learners at Project Return. Total of 115 new NPL cards were issued to learners. GOAL Collective used the Mobile Lab for its User Testing event for learners at TN Language Center
- Nashville Helps fielded 28 requests for services. We continue to work with IT and contracted support staff to make sure the site operates safely and bug-free.
- Staff provided a computer training workshop to the teachers at Susan Gray Head Start to work on skills needed for their classrooms and student tracking. The staff loved the training and asked for more sessions if it is possible!
- Joined a new networking group “Information and Referral” that was initiated by United Way for further networking activity among the agencies; through this group made connection with Vanderbilt disability pathfinder staff . AL staff met with Disability pathfinder separately, provided ideas and assisted with reaching out to refugees and immigrants communities
- Collaborating with Tennessee Justice for Our Neighbors on a live event to be held at NPL. The organization is planning on hosting a live broadcast event in September, 22, 2022.

- Jamil continues working with NPL Shared Systems on the translation of NPL website into Arabic.

Bringing Books to Life!

- Provided 58 programs with 1,622 in attendance in July and August.
- 11 different schools hosted over 16 teacher workshops, mostly during the end of July and first week of August. For many schools, the fact that BBTL provides in-person workshops on their schedule for free is a lifesaver as teachers try to get in all their required professional development hours for the year. Teachers report that our workshops are fun, engaging, and give them practical information they can use in their classrooms right away.
- Anansi the Spider began its run on the Puppet Truck as the 2nd BBTL featured show in 2022. The curriculum kit for teachers features a fabric stamping activity to teach about adinkra cloth production. Each classroom that participates in BBTL story time receives materials to make a “spider glider” that will climb up and down a yarn spider web. These activities help to bring the story to life for the children before they see the puppet show.
- Loving & Learning workshops continue to be in high demand. Prior to the start of this school year, BBTL had over 60 workshops scheduled. A postcard advertising workshops will go out in early September.
- COACH, our research-partnership with Vanderbilt University Medical Center, had its second cohort of participants begin at the Edmondson Pike Library in early August. This cohort has been very engaged and attendance has been strong. Caroline, our staff person working on the partnership, has also started providing regular “maintenance” coaching calls to the participants of the first cohort. We expect a third cohort to start at the Southeast Library in September.
- BBTL started working with educational consultant Lisa Wiltshire to do a preliminary evaluation of BBTL and to lead some stakeholder focus groups as we explore ways to deepen and expand our impact.
- Liz and Klem-Marí learned they will present at the annual Families Learning Conference in October. Klem-Marí will present a mini session on her “Club de Libros” for Spanish-speaking parents, and Liz will participate in a panel discussion on best practices in family engagement.

Wishing Chair Productions

- July began with our show STRING CITY – NASHVILLE’S TRADITION OF MUSIC AND PUPPETRY at the Country Music Hall of Fame and Museum. The show was well-received, but where we used to see a lot of local folk in the audience, we see mostly tourists these days. The people at CMHOF AM are always great to work with.

- We brought back THE STONECUTTER – a show I wrote way back in Ben West days. It’s done with Bunraku puppetry and for some people, it is their favorite of the puppet shows. The audiences were great.
- In August, we brought back THE TEMPEST – our adaptation of Shakespeare’s famous play – but told with the Tichenor marionettes and condensed to 30 minutes. It’s one of the three plays that are our “Introduction to Shakespeare for young people” series. It is one of the few shows that requires 3 puppeteers, so Pete, Mary and I are onstage, manipulating the puppets. We had wonderful, responsive audiences every week.
- Also, we added a 9:30 Story time, so now our Tuesday Story times are 9:30, 10:30 and 11:30 on Tuesdays. We did this to spread out the numbers, as so many people are showing up for the Story times.

MAIN JULY-AUGUST 2022 REPORT

- The Special Collections programming staff delivered a “History of Athletes as Activist” program in the Civil Rights and Votes For Women rooms, for the entire (100+) Vanderbilt University Football team and staff! It was a hit with the players, and we will definitely do it again and add it to our programming menu.
- Summer Reading will be rapping up in August. The Summer Reading Committee presented several Summer Reading Festivals at various branches. Each festival featured balloon animals, face painting, a bilingual story time, a science demonstration, and music. The final event at the Bellevue branch was broadcasted live on NECAT.
- July was Dungeons & Dragons month in the Teen Center with various programs both in person and virtually and a D&D Podcast Workshop.
- Teens hosted 4 groups of Hume-Fogg freshmen and teachers for a Special Collections and Teen Center orientation – 216 students and 8 teachers in total.
- Equal Access has a 6-foot live size flat version of Laurent Clerc, the co-founder of the first school for the Deaf in the U.S. on display and available for photo ops for the next couple of months thanks to his 4th great grandson. The Flat Laurent will attend various events for the Deaf in middle TN in the manner of Flat Stanley.
- Special Collections programmer Elliott Robinson appeared on NewsChannel5+ with TN Commissioner of Tourism to talk about the Tennessee Civil Rights Trail, and particularly the inclusion of the Civil Rights Room as one of the sites on the Trail.

- Equal Access has started a new video series on NPL’s YouTube Channel entitled “Deaf Journeys”. It features interviews with people who are Deaf. The first interview is with a commercial truck driver who is Deaf. <https://www.youtube.com/watch?v=LVs7dLLx0Hw>
- Special Collections continuously receives requests from local and distant publishers and researchers for publication from the negatives of The Banner Collection. An example received this month includes: [Fight over future of library that sparked civil rights ideas | AP News](#)
- Special Collections staff welcomed the Woman’s Professional Network of Dollar General for their Women’s Equality Day Celebration. They started the day with lunch in the conference center and a staff-led presentation of the history of Equal Pay followed by a voter engagement activity in Votes for Women, where they had a blast having conversations about voting rights and responsibilities.
- The NPL’s Civil Rights Room will be featured in an upcoming ad campaign driving European tourists to learn more about Civil Rights sites across the South. When the video is available, we will be sure to share it with the Board.
- After a few quiet years due to the pandemic, the Teens Department is once again the place to hang out after school. They tallied 1360 visitors in August.
- Main Children’s Library presented an Early Literacy and Programming training for new NPL Children’s staff throughout the system.
- Equal Access welcomed the “Say What Club” National Conference in August for a tour of the Main Library and its resources and services.

MARKETING AND COMMUNICATIONS JULY-AUGUST 2022 REPORT

July 2022:

Promotional partnership for Summer Reading Challenge w/ Nashville Sounds, including special edition Nashville Sounds library card.

Results:

Socials:	Reach ~17,000
Web:	2,118 views
News Media:	News Channel 5

August 2022:

Launched “Nashville Voices” campaign, latest iteration of promotions for Votes for Women.

Results so far:

Socials: Reach 6,405

Email: Reach 3,761 + Opens 1,613 + Clicks 89

Web: 983 views